



The application should send the required information below:

	Description	Suitable for
<input type="radio"/>	Cover Letter	Indonesian, Expat
<input type="radio"/>	Curriculum Vitae	Indonesian, Expat
<input type="radio"/>	Reference Letter from the previous employee (minimum 1x company)	Indonesian, Expat
<input type="radio"/>	Reference contact with phone number and email address (minimum 2x person)	Indonesian, Expat
<input type="radio"/>	Degree certificate & Transcripts	Indonesian, Expat
<input type="radio"/>	Teaching certificate or equivalents (if you have)	Indonesian, Expat
<input type="radio"/>	KTP	Indonesian
<input type="radio"/>	Passport validity minimum 20 months	Expat
<input type="radio"/>	Current Visa/KITAS/KITAP (if you have)	Expat

Sending all the requirements to hr@proed.asia and CC'ed nyoman@proed.asia

Subject email: Job Application-(applied position)-(your name)

Note:

- *Expat hiring must be 5 months before the expected start date regarding the working permit process*
- *Indonesia hiring must be at least 1 month before the expected start date*