

<b>Position</b>	<b>School Driver</b>
<b>Division</b>	<b>School Wide</b>
<b>Reports to</b>	<b>Operational Manager</b>
<b>Job Opening</b>	<b>Immediate Hiring</b>

## **Purpose**

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We are looking for a Driver to transport our students in a comfortable, safe and timely manner.

Driver responsibilities include arranging regular cleaning and maintenance services for the vehicle, planning each route based on road and traffic conditions. To be considered for this role, you should have a valid driver's license and a clean driving record with no traffic violations. Ultimately, your availability to occasionally take overtime considering the Bali traffic. .

## **Qualifications & Experience**

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- A valid driver's license (SIM A).
- A clean driving record by showing a police clearance check.
- Familiarity with GPS devices.
- Knowledge of area roads and neighborhoods around Bali.
- A polite and professional disposition.
- Sufficient communication in English.
- Ability to remain calm in stressful driving situations (e.g. at rush hour)
- Comply with school rules and values and determine all information confidentially.

## **Duties & Responsibilities**

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- Driving the students daily to the assigned drop off and pick up points.
- Maintaining the vehicle clean and safe.
- Using navigation apps to determine the best route
- Ensuring the safety and comfort of the students while providing his driving services.
- Flexibility in doing other jobs during working hours while not driving the students.

## **To Apply**

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Do you feel you meet the criteria for this exciting opportunity? If so, please send your application requirements to [hr@proed.asia](mailto:hr@proed.asia) and CC'ed [hadmin@proed.asia](mailto:hadmin@proed.asia)